

PENGIRAN ANAK PUTERI RASHIDAH SA'ADATUL BOLKIAH
COLLEGE OF NURSING

Skill Performance sheet for STATION 1
Admission Documentation for a Paediatric Patient

Candidate's Index No.: MJ/DN/_____

2 = Satisfactory

1 = Attempted but unsatisfactory

0 = Not Attempted

No.	Performance Guidelines	Standard Score		
1	Check that all necessary documentation is available	0	1	2
2	Identify the correct documents to be completed	0	1	2
3	Approach mother, greet and introduce self	0	1	2
4	Explain purpose: To obtain relevant information for documentation purposes and to help in planning nursing care	0	1	2
5	Ask for mother's identity card (IC)	0	1	2
6	Ask for child's Child Health Clinic (CHC) Card	0	1	2
7	Identify differences in home address in child's CHC Card and Mother's IC	0	1	2
8	Verify with Mother for correct home address	0	1	2
	Complete Paediatric Nursing Process form:			
9	Patient Profile	0	1	2
10	<i>Family Data</i>	0	1	2
11	<i>General Information</i>	0	1	2
12	<i>Date / Reason for Admission</i>	0	1	2
13	Immunisation	0	1	2
14	Refer to Child Health Clinic Card to verify immunisation is up-to-date	0	1	2
15	Identify that child is due for CDT / Polio booster today	0	1	2
16	<i>Attending Clinic / School</i>	0	1	2
17	Allergies – Ask mother	0	1	2
18	<i>General Assessment</i>	0	1	2
19	<i>Growth measurement</i>	0	1	2
20	<i>Vital Signs</i>	0	1	2
21	<i>Any other Information</i>	0	1	2
	Fill in own particulars at end of form			
22	Write name and designation	0	1	2
23	Sign and date	0	1	2
	Complete Prescription Chart			
24	Name	0	1	2

25	<i>Date of Birth</i>	0	1	2
	<i>Mother's IC</i>			
26	Correctly write Mother's IC number and preceded with code 'MI'	0	1	2
27	<i>Weight</i>	0	1	2
28	<i>Allergies</i>	0	1	2
	Correctly up date and chart child's percentile chart:			
29	<i>Height</i>	0	1	2
30	<i>Weight</i>	0	1	2
31	Maintain continuous communication with mother as necessary e.g. ask relevant questions, verify information	0	1	2
32	Systemic and organised approach	0	1	2
33	Perform task in a friendly and professional manner	0	1	2
34	Thank mother for her cooperation	0	1	2
35	Inform nurse-in-charge (examiner) that admission is completed	0	1	2
36	Report to nurse-in-charge of any discrepancies i.e. different home address and due CDT / Polio immunisation	0	1	2

Candidate will FAIL competency if performance in BOLD is not achieved

GLOBAL RATING	F FAIL	D BORDERLINE	C AVERAGE	B VERY GOOD	A EXCELLENT
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Comments:

Assessed by: _____

Date: 21st May 2009